

'Building a passion and a purpose within the heart of each artist for the glory of the Lord.'

Augustine Christian Academy

2020 -2021
PERFORMING ARTS
HANDBOOK

Grades 4-8



Coming to the ACA Theatre November 12-15, 2020



PURPOSE

Through our theatrical productions, Augustine Christian Academy is committed to preparing students for skilled and winsome communication. Students enjoy the opportunity to audition for roles and appear on stage. Such challenges teach students the power of presentation and imbue them with the courage for self-expression. From beginning to end, these productions are student-led, overseen by the direction of Mrs. Gale Post and the co-direction of Mrs. Dawn Redden. Sets are designed and built by the Stagecraft class, a highlight that students always remember as a happy, lively “boot camp” in creativity, resourcefulness, and teamwork. The entire experience builds true camaraderie and positive working relationships.

SCHEDULE

- Complimentary “Unfreezing Frozen Jr.” Cast Workshop : Friday, August 28, 12:15 - 3PM
- **New Cast Parent Meeting** Friday, August 28, 3:15 - 4pm. AT LEAST ONE PARENT NEEDS TO ATTEND IN ORDER FOR YOUR CHILD TO PARTICIPATE.
- Cast list posted in Gradenet – Saturday, August 29th
- 1st ALL CAST rehearsal: Tuesday, Sept 1, 3:30-5:30p, PAB 1
- Rehearsals are Tues/Thurs **3:30 – 5:30pm** in the PAB
- Sept 11 - Cast Fees paid, or FACTS sign up complete (must complete FACTS in the office)
- **Saturday rehearsals:** October 3, 10, 24, 31, and November 7. (Not all cast may be needed at each rehearsal on Oct 3 & 10 however ALL CAST will be needed on all remaining Saturday rehearsals.) Please do not schedule conflicts for weekday or Saturday rehearsals AFTER fall break
- **Performance dates:**
 - Thurs, Nov 12
 - Fri, Nov 13, 7 p.m.
 - Sat, Nov 14, 2 p.m.
 - Sat, Nov 14, 7 p.m.
 - Sun, Nov 15, 3 p.m.
- Cast & Crew Clean-up and Dinner: Sunday Nov 15 following production. Approximately 4:30 - 6pm.

Auditions

- ***All students that submit paperwork WILL be cast in the production*** (pending completed forms, payment, and parent’s attendance at the Parent Meeting).
- Please refer to the Rehearsal Dress Code information below.
- **We are waiving auditions this year.**

FUNDING

Cast Fees cover only a portion of the production's costs. In order to keep costs as low as possible we rely on parent volunteer hours to support our program.

Cast Fees

- \$180 per cast member
- Partial scholarships may be available (contact Gale Post, 918-852-2040 if you need assistance)
- **TWO ways to pay: payment in full, or payments through FACTS. One of the two options must be completed before September 11th.**
- If you will be making payments through FACTS, please note that on registration forms. FACTS forms must be completed in the school office. All performing arts fees (except rehearsal shirts) can be added to FACTS.

Cast fees cover: UNFREEZING FROZEN Workshop, Personal Script (libretto), a small portion of the cast fees helps pay our professional licensing for the musical and orchestration, Cast tee shirt, Parent Shirt (for new parents), Professional training for cast, Costumes, Cast dinner after the final performance.

Parents Receive:

- *10% discount on performance tickets (limit 10 tickets per production)
- **ADVANCED TICKET SALES**
- **NEW PERFORMING ARTS PARENTS receive 1 Parent Tee Shirt** (to be worn if working shows, Little Theatres, Auggie Awards, or in Volunteer Store). Additional tee shirts for both new and returning parents are available to order for \$10. Use attached order form.

2020 -2021 Fundraising

- ACA Valentine Store – week of Valentine's day

Required Parent Volunteer Hours

- **10 hrs for one child; 15 hrs for families with multiple children** whether they are in the Sr. or Jr. productions.
- Areas to volunteer: Parent Volunteer Coordinator, Building/painting set, help with decorating front of house, sell Candy Grams before and during intermission at shows (must be energetic and a salesman 😊) help costume supervisor, working the shows, work shifts in our Valentine Store (Feb), Little Theatres (Oct & March), Jr. Production (Nov), High School Production (Apr, 2021), Auggie Awards (May), and Summer Theatre (Second Friday & Saturday of June).
- Parents should list the areas they would like to serve on the Registration Form.
- Signups for opportunities for specific events will be sent out electronically via Gradenet
- A record of all volunteer hours will be maintained by the Parent Volunteer Supervisor, if required hours are not met you will be responsible for buying those hours
- Volunteer hours are calculated at \$10 per hour. 10 hrs = \$100; 15 hrs = \$150
- Parents may opt to purchase ½ their hours at \$10 per hour. If you want to purchase hours, please note on your Registration Form.

Gradenet

Gradenet is used to communicate show information with both parents and cast. YOU are responsible for reading Gradenet. The cast list, rehearsal schedules, updates, reminders, calendar changes, and volunteer assignments will all be posted in Gradenet. It is the responsibility of the parent and cast members to check Gradenet frequently.

THE DIRECTOR'S RULE:

**If a student goes through the audition process {turns in paperwork, auditions before the judges, etc) then decides to withdraw from the production, that student may NOT participate in the following year's production. If there are extenuating circumstances, the Director can make an exception to this rule.*

The above rule does not apply for the Jr. program this year. HOWEVER, if your child commits to the production, and parents have paid their cast fees, we expect the child to finish the production and participate in all rehearsals and performances. If a student withdraws due to lack of interest, NO REFUNDS WILL BE ISSUED. If there are extenuating circumstances, please contact the director before you pull your child from the cast.

Rehearsals

Rehearsals are held on Tuesday and Thursday immediately after school. Students are to change into rehearsal wear and be ready for warm-ups and announcements by 3:30pm. ALL CAST MEMBERS are needed at rehearsals the first two weeks of production. After the two-week period, a more detailed schedule will be posted on Gradenet to include Saturday rehearsals. Students MUST supply their own face shield mask (clear plastic), their own water bottle or bottled water with their name written somewhere on the bottle and a dry snack (with name written on it). THERE WILL BE NO SHARING OF FOOD OR DRINK.

Social Network (Facebook, Twitter, etc.)

Cast and parents are to refrain from posting negative comments or complaints about cast, crew, directors, or any aspect of the show via social networking. Negative comments serve no constructive purpose. All concerns or complaints need to be addressed with the Director. Students or parents are NOT to place photos of rehearsals or dress rehearsals on social media without the permission of the director.

Time Commitment

The success of each production is due to dedicated and reliable cast members. Cast members are expected to be on time and attend the entire length of the rehearsal. They are expected to attend all their scheduled rehearsals unless a conflict has been noted on the registration forms or special arrangements have been approved by the Director.

Conflicts

Cast members are allowed a maximum of 2 conflicts (pre-arranged absences). NO Conflicts are to be scheduled AFTER Fall Break unless prior arrangements have been made with the director. Also refrain from taking a SATURDAY conflict as your child will miss 5-6 hours of rehearsal time. List all conflicts on the Conflict form.

Academic Commitment

Students are strongly urged to bring homework to all rehearsals and utilize down times to complete homework. Academic success is a priority at Augustine Christian Academy and can easily be attainable while participating in the musical if students practice good time management skills.

Illness

If you miss school due to illness on a rehearsal day, you can NOT attend rehearsal unless approved by the Director. *If you are too ill to come to school, you are too ill to rehearse plus we do not want sickness to spread throughout the company.* If a child complains of sickness during rehearsal, the parent will be called immediately to pick up their child. **IT IS THE STUDENT AND PARENT'S RESPONSIBILITY TO NOTIFY THE DIRECTOR OR STAGE MANAGER OF THEIR ABSENCE PRIOR TO THE MISSED REHEARSAL VIA PHONE CALL OR TEXT MESSAGE. Please do not send word via another student or assume the director knows you are out sick from school!** We also can not check Gradenet messages on rehearsal days since directors also teach classes on those days and may not have time to do so. It is best to text, call, or leave a message with the office so they can let us know. Excessive absences could result in being recast in a different roll or dismissed from the cast.

Leaving Campus

Students may NOT leave campus during rehearsals for any reason, including walking to Quick Trip! Parents may bring food or drink to their child or take them to QT, but we can't allow students to walk off campus. We encourage students to bring a snack and drink to rehearsal.

Cell Phone Policy

Cell phones are to be placed in the student's backpack or purse during rehearsals. Student's may check messages during breaks.

2018-2019 Advisory Board

All can be contacted via Gradenet with any questions

Gale Post –Performing Arts Director/Producer

Dawn Redden – Assistant Director of Performing Arts / Choreographer

Christy Rowland – Valentine Store Coordinator

Position Open - Parent Volunteer Coordinator

Heidi Chambers - Supervisor Trainer - Sr. and Jr. Productions

REGISTRATION FORMS

You can find the forms on our website under the PERFORMING ARTS tab or pick up a packet from the school office.

REHEARSAL DRESS CODE

Jr. and Sr. Cast Members, Show Choir, Musical Theatre

Listed below is the rehearsal dress code for ACA musical cast members, Show Choir, and Intro to Musical Theatre classes. The dress code WILL be enforced.

High School Girls: Black knee length Character Skirt (skirt must touch top of the knee) purchased from any dance store such as *Black and Pink in Broken Arrow or Tulsa*, white, pink, or black crew neck or modest v neck tee shirt (no writing or decorations unless it is an approved shirt; should not be able to see undergarments through shirt), or OPTIONAL ACA REHEARSAL TEE SHIRT (\$10 - See order form below). Girls must wear Black, White, or Pink tights, footless tights/leggings/ or capri length leggings under their skirts. Black, pink, or white shorts or spanx need to be worn over tights/leggings. Black, white or pink ballet shoes may be worn for rehearsals but black Character Shoes (small heel) will be used for performances. A **DESIGNATED Dance or Gym bag** is highly recommended to store all dance wear, shoes, uniforms, and water bottles. SHOW CHOIR: May wear the official LUMINIS tee shirt to rehearsals. Tee shirts are \$12 each and can be ordered through Mrs. Post.

Jr. High Girls (grades 4th – 8th grade): Girls have the option of using the same dress code as the high school girls OR they may opt to wear solid BLACK yoga or dance pants or capris (no sweat pants). Follow the same shirt and shoes requirements as the high school girls. If you opt to wear the character skirt, you must wear (tights/or leggings and shorts with your skirt (same as high school girls above). Black, Pink, or Nude Jazz or ballet slippers or black character shoes (small heel) are worn to rehearsals. Girls will perform in BLACK ballet or Character shoes unless otherwise designated by the Director. Please use a Dance or Gym bag to store your clothes and water bottles/snacks. ***If you are a 7- 8th grade girl enrolled in the Intro to Musical Theatre, you need to follow the high school girls dress code.**

High School and Jr. High (grades 4-8) Boys: Solid Black Basketball or Soccer Shorts or long black athletic pants (plain, no decorations except for a small white stripe down the side or a logo such as *Adidas* is acceptable). Solid Black or White Tee Shirt (crew neck or modest V-neck) with no writing or picture. NO over-sized tee shirts. No Rips, tears, or stains. **OPTIONAL: ACA REHEARSAL TEE SHIRT (\$10) – see order form below.** **Jr. Company boys SHOES:** Black Slip-on Jazz Shoe or men's/boys ballet shoes for rehearsals unless otherwise directed. **Sr. Company boys SHOES:** You will perform in Black Character shoes or Black Oxford Dress Shoes unless otherwise directed. For Rehearsals please wear either black jazz shoes or light-weight solid canvas shoe. No Athletic shoes or bare feet for rehearsals! Guys will perform in black oxfords or character shoes. **Boys** need a DESIGNATED Gym Bag to store their rehearsal wear, shoes, uniform clothes, and water bottles.

ALL shoes, tights, and character skirts may be purchased at “Black and Pink Dance Wear” at either their 81st & Garnett or Lewis and 81st (behind Zio's). Let them know you are from Augustine Christian Academy and you will receive a 10% discount.

If you have any questions, call Gale Post (918-852-2040)