



**Augustine Christian Academy
Performing Arts**

HAND BOOK



PURPOSE OF ACA THEATRE

Theatre is the single most valuable place where students can explore the endless possibilities of their imaginations and what they can do. Through our theatrical productions, Augustine Christian Academy is committed to preparing students for skilled and endearing communication through acting, choreography, and music. Students enjoy the opportunity to audition for roles and appear on stage. Such challenges teach students the power of presentation and infuse them with the courage for self-expression. Through ACA's performing arts program students will learn teamwork, leadership skills, encouraged to think creatively and "outside the box", and will learn and perfect choreography, acting, and character singing skills. Students are also trained in technical and backstage skills, stage management, directing, filming, costuming, and mentoring if they intern for our junior program. Sets are designed and built by our Stagecraft class, a highlight that students always remember as a happy, lively "boot camp" in creativity, resourcefulness, and teamwork. Our Filmmaking Class films and edits our productions. The entire performing arts experience builds true camaraderie and positive working relationships.



Our Mission Statement

Building a passion and a purpose within the heart of each artist for the glory of the Lord.

ACA Theatre is open to ALL ACA students

- All students that come through the audition process and return all required forms and payment WILL be cast in the show regardless of skill or experience level.

CAST FEES

\$240 per cast member

\$40 discount / multiple students

Partial scholarships may be available (see Director)

TWO ways to pay:

payment in full

payments broken down monthly through FACTS

Payment or FACTS enrollment must be completed and presented to the school office ON or before the first rehearsal.

What do Cast Fees Cover???

Cast Receive:

- The Audition Workshop
- Cast script and rehearsal music
- Professional licensing
- Cast tee shirt
- Costumes
- Training in vocals, acting, choreography
- Performance Photos & Video
- Cast Dinner

Parents Receive:

- 10% discount on tickets (limit 10 per performance)
- Advanced ticket sales
- 1 parent performing arts tee shirt for new cast parents

Gradenet

Gradenet is used to communicate show information with both parents and cast. YOU are responsible for reading Gradenet. The cast list, rehearsal schedules, updates, reminders, calendar changes, and volunteer assignments will all be posted in Gradenet. It is the responsibility of the parent and cast members to check Gradenet frequently.

Fundraising

ACA Valentine Store
Candy Grams

Required Parent Volunteer Hours

- **10 hrs for one child; 15 hrs for families with multiple children** whether they are in the Sr. or Jr. productions.
- Areas to volunteer: Building/painting set, decorating front of house, selling Candy Grams before and during intermission at shows, helping with costumes or assisting costume supervisor, working the shows, working in our Valentine Store (Feb), Little Theatres concessions (Oct & March), or the Auggie Awards (May).
- A record of all volunteer hours will be maintained by the Parent Volunteer Supervisor. She will send out a reminder of your volunteer areas via Gradenet message. IF you do not fulfill your required hours, you will be billed. Volunteer hours are calculated at \$10 per hour. 10 hrs = \$100; 15 hrs = \$150
- Parents may opt to purchase $\frac{1}{2}$ **their hours** at \$10 per hour. If you want to purchase hours, please note on your Volunteer Form.
- The Volunteer Form **MUST** be returned with the other required forms and payment at time of audition.

THE DIRECTOR'S RULE:

If a student goes through the audition process (turns in paperwork and auditions before the judges) then decides to withdraw from the production after the casting of the show has posted, that student may NOT participate in the following year's production. If there are extenuating circumstances, the Director can make an exception to this rule.

Social Media Posts

Cast and parents are to refrain from posting negative comments or complaints about cast, crew, directors, or any aspect of the show via social networking. Negative comments serve no constructive purpose. All concerns or complaints need to be addressed with the Director. Students or parents are NOT to place photos of rehearsals or dress rehearsals on social media without the permission of the director.

Rehearsals

SENIOR PRODUCTION

Tuesday /Thursday 3:30 – 6:00pm

JUNIOR PRODUCTION

Tuesday / Thursday 3:30 - 5:30pm

SATURDAY REHEARSALS

Month before production

TECH WEEK - week of show

Senior Production: Mon / Tues rehearsals

Junior Production: Mon / Tues / Thurs rehearsals

FIRST TWO WEEKS OF REHEARSALS

ALL CAST MEMBERS called unless otherwise directed.

REHEARSAL SCHEDULE

Detailed schedule will be posted on Gradenet

SPRING BREAK RULE

We rehearse the Saturday BEFORE Spring Break but not the Saturday DURING Spring Break

Time Commitment

The success of each production is due to dedicated and reliable cast members. Cast members are expected to be on time and attend the entire length of the rehearsal. They are expected to attend all their scheduled rehearsals unless a conflict has been noted on the registration forms or special arrangements have been approved by the Director.

Conflicts

- Conflict = Pre-arranged Absence
- Maximum of 2 conflicts
- Illness is NOT a Conflict
- DO NOT schedule a conflict AFTER Fall Break or AFTER SPRING BREAK unless prior arrangements have been made with the Director.
- SATURDAY conflicts are difficult as cast members may miss 5-6 hours of rehearsal.
- **ALL conflicts must be listed on the Conflict form and RETURNED with your child at auditions.**
- Conflicts AFTER CASTING, could result in a cast member being reassigned to a different part.

Academic Commitment

Students are strongly urged to bring homework to all rehearsals and utilize down times to complete homework. Academic success is a priority at Augustine Christian Academy and can easily be attainable while participating in the musical if students practice good time management skills.

Illness

If you miss school due to illness on a rehearsal day, you can NOT attend rehearsal unless approved by the Director. *If you are too ill to come to school, you are too ill to rehearse plus we do not want sickness to spread throughout the company. It is the student's and PARENT'S responsibility to notify the Director or Assistant Director of their child's absence prior to the missed rehearsal via phone call or text message.* If a cast member's absence is Covid 19 related, please let one of the director's know asap so that we can make appropriate accommodations.



REHEARSAL DRESS CODE

Girls

1. SKIRT: Black knee length Character Skirt (can be purchased from any dance store or *online.*)
2. TOPS: Solid white, pink, or black crew neck or modest v neck tee shirt
3. OPTIONAL ACA Rehearsal Tee shirts
4. TIGHTS or LEGGINGS (to be worn under skirts): Black, White, or ballet pink.
5. DANCE SHOES: Black, nude, or pink ballet or jazz shoes may be worn for rehearsals
6. PERFORMANCE SHOES: Sr. Co. girls usually wear black Character Shoes (small heel) and Jr. Co girls usually wear black ballet slippers for performances unless otherwise directed.
7. JUNIOR CO girls may wear black dance pants instead of character skirt



REHEARSAL DRESS CODE

Guys

1. **BOTTOMS:** Solid black shorts or long black athletic pants (plain, no decorations except for a small white stripe down the side or a logo such as *Adidas* is acceptable).
2. **TOPS:** Solid black or white tee shirt (crew neck or modest V-neck) with no writing or picture.
3. **OPTIONAL:** ACA rehearsal tee shirt
4. **DANCE SHOES:** Black jazz shoes, or light weight black oxfords (character shoes).
5. **PERFORMANCE SHOES:** Sr. Co. guys usually perform in character style shoes and Jr. Co. in black jazz shoes unless otherwise directed.
6. Athletic shoes or bare feet are not acceptable.

Leaving Campus

Students may NOT leave campus during rehearsals for any reason, including walking to Quick Trip! Parents may bring food or drink to their child or take them off campus. We encourage students to bring a snack and drink to rehearsal.

Cell Phones

We will comply with the school's policy on cell phones. Student's may check messages during breaks.

Performing Arts Team:

Gale Post –Director of Performing Arts
918-852-2040

Dawn Redden – Asst. Director of Performing Arts /
Choreographer
918-409-6588

Sofia Brennecke - Technical Director/ Stage
Manager
918-289-3103

Shane Taylor - Music Director
918-814-5264

Jesse Cooper - Costume Designer
Erin Merrill - Cast Photographer
Tracey Smith - Parent Volunteer Coordinator
Christy Rowland – Valentines Store Coordinator

AUDITIONS

Thursday 3:30 - 7:00pm

CALLBACKS

Friday 3:30 - 7:00pm

CAST LIST

Over Labor Day weekend on
GRADENET

FIRST REHEARSAL

Tuesday, Sept 7th
3:30 - 6:00pm

WHAT TO BRING TO AUDITIONS:

Forms
Payment
Audition Resource Packet

WHAT TO WEAR TO AUDITIONS:

Rehearsal Wear
Spirit of Rehearsal Wear

